

Book Blast 2015
Manual Labeling Instructions
Additional 10% Processing Fee

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1. ATTACHING LABELS

- a. Option 1: Removable stickers/labels. We recommend Avery 5436.
- b. Option 2: 3x5 Index Card attached with Painters Tape.

2. LABEL INFORMATION

- a. Each label will need to include the following information:
 - **Your Name**
 - **Title of Item/Genre/Brief Description**
 - **Grade Level – if applicable**
 - **\$ Amount Charging for Item**

3. SELLING MULTIPLE ITEMS IN A GROUP

- a. Secure items as a set by binding them together with rubber bands, twine, or by placing the items together in a box.
- b. Attach the label on the front cover of the top item, or to the top of the box.
- c. List each item on a 3x5 card and attach the card next to the label.

****All sales/revenue generated over \$599 are subject to a 1099 form.***

For Additional Information Please Read Over Frequently Asked Questions.